

CITY OF FOREST HILLS  
REGULAR MEETING MINUTES  
MAY 10, 2021

Mayor Kenny Griffin opened the regular meeting at 7:00 p.m. Meeting was held in the Community of Christ Church.

**City Commissioner Members:** Kenneth Griffin (Mayor), Sharon Doll (Public Works), Sharon Henry (Finance/Landscaping), Gayle Knoop (Safety), and Lydia Moel (Sanitation/Events).

**City Employees:** Sgt. Tulio Tourinho (police officer), Pat Cooke (Clerk/Treasurer), John Singler (Attorney) and Mark Madison (City Engineer & Code Enforcement Officer).

**Others Present:**

Pledge of Allegiance.

Roll Call: All present except Mark Madison

The minutes of the previous meeting were reviewed. Com. Henry made a motion to approve the minutes, seconded by Com. Knoop. Motion carried.

**Reports:**

Finance: As of April 30<sup>th</sup>, our various accounts had \$338,890 and Accounts Receivable were at \$3,577. A motion was made by Com. Henry to pay the bills, seconded by Com. Doll. A contract was signed to engage the carriage rides for December's holiday event.

Sanitation: Nothing on sanitation. Ramiro's food truck will be at Church parking lot on June 12<sup>th</sup> from 5-7 p.m. John, Mark and Tulio are certainly invited. Initial mailing should go out soon, and a follow-up flyer will be distributed closer to the date with a menu. Boss Hogg BBQ and Kona Ice are slated for July 24<sup>th</sup>. Com. Moel made a request for \$2500 for the second food truck. Com. Doll made a motion, seconded by Com. Henry. Motion carried. Com. Henry stated that the creek on Axminster is still in need of cutting. It was also mentioned at this time that the hole patching on Bunsen wasn't the best job, but that heavy rain may have contributed to the problem.

Public Safety: Sgt. Tulio had handled a court ordered property transfer situation. Com. Knoop had received a call about shots fired in the City during the day that turned out to be connected to a domestic issue. No action required. There are still parking issues ongoing.

Public Works: Com. Doll has called and emailed M&J Landscaping about the dissatisfaction with the work at the entrance to Axminster. She had not heard back from them. The mailboxes damaged from snow plowing have been repaired. She is still trying to get someone to look at the street poles to see what needs to be done, if anything before new street signs are installed. She will also start looking at options for a holiday party at the end of the year.

City Clerk: Waste Management has corrected their house count for billing and the City should receive credit on the next bill for overbilling. American Legal Publishing has been contacted about having the City's Code of

Ordinances put on the web for public use. They sent a contract with prices. Com. Knoop made a motion to approve the contract, seconded by Com. Henry. Motion carried.

The City had been contacted by Starr Insurance that a questionable check received was actually for quarterly insurance tax premiums and a reconciliation statement was sent to verify. Three empty properties at the end of Axminster have been sold. The City will have to approve any building done on those plats. Our accountant had sent us the Uniform Financial Report to be sent in to the State. The City has received a signed copy of the new Waste Management contract which was coming due to renew.

City Attorney: Mr. Singler explained that the change in assessments requires the City to actually lower the Property tax rate for this tax year so that there doesn't need to be a public hearing. Com. Knoop then made a motion to accept the first reading of Ordinance #1, Series 2021-2022, providing for the assessment of real property within the City of Forest Hills and levying an ad valorem tax thereon, seconded by Com. Henry. Motion carried.

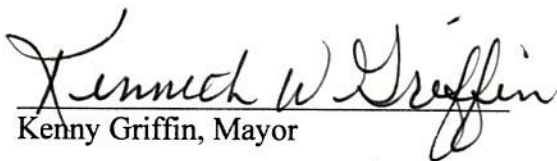
Mr. Singler then presented the new budget for 2021-2022. Com. Knoop made a motion to accept the first reading of Ordinance #2, Series 2021-2022, an ordinance adopting the City of Forest Hills, Kentucky annual budget for the fiscal year 2022, seconded by Com. Doll. Motion carried.

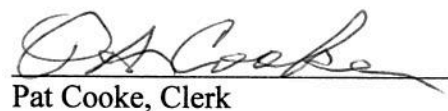
City Engineer: Mr. Madison sent a report stating that he had given verbal approval for contract work at a resident's home. He also spoke with another resident about complaints of dumpster pickup times at Town Fair Center and grass cutting across the street from his residence. Mr. Singler has contacted the dumpster company and the nearby neighbor about the grass.

He spoke to Hall about the paving on Bunsen and they will be repairing to our satisfaction. He continues to have development correspondence regarding the three properties sold at the end of Axminster.

Church: No representative attending.

The meeting was adjourned at 7:25 p.m.

  
Kenny Griffin, Mayor

  
Pat Cooke, Clerk

Date approved: 6/14/21

The minutes stand unapproved until signed.