

CITY OF FOREST HILLS  
REGULAR MEETING MINUTES  
NOVEMBER 13, 2023

Mayor Kenny Griffin opened the regular meeting at 7:00 p.m. Meeting was held in the Community of Christ Church.

**City Commissioner Members:** Kenneth Griffin (Mayor), Sharon Doll (Public Works), Sharon Henry (Finance/Landscaping), Gayle Knoop (Safety), and Robbie Taylor (Sanitation/Events).

**City Employees:** Sgt. Tulio Tourinho (police officer), Pat Cooke (Clerk/Treasurer), John Singler (Attorney) and Mark Madison (City Engineer & Code Enforcement Officer).

**Others Present:**

Pledge of Allegiance.

Roll Call: All present except Mark Madison.

The minutes of the previous meeting were reviewed. Com. Henry made a motion to approve the minutes, seconded by Com. Knoop. Motion carried.

**Reports:**

Finance: Total bank and CDs as of October 31<sup>st</sup> were \$343,763.78. Com. Henry then made a motion to pay the bills, seconded by Com. Taylor. Motion carried. Leaf pickup is scheduled for the next day and the week after Thanksgiving with additional pickup as needed.

Sanitation: There had been requests for yard waste cans. More surveys about future garbage service had been received. There was a question about the possibility of two pickups a week but this was tabled for now.

Public Safety: A mailbox had been damaged and repaired.

Public Works: A street sign and mailboxes are needed for Axminster Court. A motion was made by Com. Doll to order the street sign and three mailboxes, seconded by Com. Henry. Motion carried. Com. Doll also reported that two mailboxes were replaced and two entry signs were installed for Axminster Drive. She has also contracted a caterer for the holiday party. A Church member who was present said that the Scripture Garden will have tours beginning at 5:00 for anyone who wants to go through before the party.

City Clerk: Had a meeting with the accountant and she is working on getting a list of papers to give for the audit. A flyer will be made for the holiday party to be distributed throughout the City.

City Attorney: There are two plans for the vacant properties on Taylorsville Rd. The donut shop has given a basic plan but needs access to the property from next door and there needs to be a lot worked out.


City Engineer: His report stated that the Merriwood drainage project is ready to be put out for bid.

Church:

The meeting was adjourned at 7:21 p.m.

  
Kenny Griffin, Mayor

Date approved: 1/8/24

  
Pat Cooke, Clerk

The minutes stand unapproved until signed.