

CITY OF FOREST HILLS  
REGULAR MEETING MINUTES  
JULY 10, 2023

Mayor Kenny Griffin opened the regular meeting at 7:00 p.m. Meeting was held in the Community of Christ Church.

**City Commissioner Members:** Kenneth Griffin (Mayor), Sharon Doll (Public Works), Sharon Henry (Finance/Landscaping), Gayle Knoop (Safety), and Robbie Taylor (Sanitation/Events).

**City Employees:** Sgt. Tulio Tourinho (police officer), Pat Cooke (Clerk/Treasurer), John Singler (Attorney) and Mark Madison (City Engineer & Code Enforcement Officer).

**Others Present:**

Pledge of Allegiance.

Roll Call: All present except Mark Madison

The minutes of the previous meeting were reviewed. Com. Henry made a motion to approve the minutes, seconded by Com. Doll. Motion carried.

**Reports:**

Finance: Total bank accounts and CDs is \$393,732.60 with accounts receivable at \$3,351.41. Com. Henry made a motion to pay the bills, seconded by Com. Knoop.

Sanitation: There continue to be trash pickup problems. WM has talked to the drivers. Com. Taylor will contact WM about coming to the next meeting to address residents' concerns. He also contacted Casa Mia Food Truck for dates to be in the City. August 5<sup>th</sup> was decided. Mayor Griffin will also contact another BBQ company to see if they can come. The clerk will ask the Church if this event can be held in the parking lot.

Public Safety: There are two outstanding citations, and warnings have been few lately. Mr. Singler asked that the clerk send him a copy of citations. He advised that if the City creates a Code Enforcement Board, the violations can be turned into a lien. The Code Enforcement Board will need three people other than Board members to serve. Ordinance #3, relating to the Establishment of a Code Enforcement Board was presented for a first reading. A motion was made by Com. Taylor to introduce the first reading of Ordinance #3, seconded by Com. Knoop, motion carried. Com. Knoop said she rode around the City and several of the City's signs have become unreadable and not uniform.

Public Works: Com. Doll agreed and made a motion for new signs not to exceed \$5,000, seconded by Com. Taylor. She will contact U.S. Post for an estimate. She ordered two entry signs for Axminster. The accident also destroyed or damaged a culvert and Mr. Singler said it may be repaired by the State. Com. Doll is also looking into catering costs for the annual holiday party.


City Clerk: A request has been sent in to AT&T for a refund on the overcharge the company made in April which gives us a credit of over \$1,000. She sent in a quarterly report to KIPDA for the ARPA program.

City Attorney: No report.

City Engineer: No report.

The meeting was adjourned at 7:23 p.m.

  
Kenny Griffin, Mayor

  
Pat Cooke, Clerk

Date approved: 8/14/23

The minutes stand unapproved until signed.