

CITY OF FOREST HILLS  
REGULAR MEETING MINUTES  
JUNE 12, 2023

Mayor Kenny Griffin opened the regular meeting at 7:00 p.m. Meeting was held in the Community of Christ Church.

**City Commissioner Members:** Kenneth Griffin (Mayor), Sharon Doll (Public Works), Sharon Henry (Finance/Landscaping), Gayle Knoop (Safety), and Robbie Taylor (Sanitation/Events).

**City Employees:** Sgt. Tulio Tourinho (police officer), Pat Cooke (Clerk/Treasurer), John Singler (Attorney) and Mark Madison (City Engineer & Code Enforcement Officer).

**Others Present:**

Pledge of Allegiance.

Roll Call: All present except Mark Madison

The minutes of the previous meeting were reviewed. Com. Henry made a motion to approve the minutes, seconded by Com. Doll. Motion carried.

Attorney John Singler presented the 2023-2024 Tax Ordinance for a second reading. Com. Knoop made a motion to adopted Ordinance No. 1, An Ordinance Providing for the Assessment of All Real Property within the City of Forest Hills and Levying an Ad Valorem Tax Thereon, seconded by Com. Doll.

Mr. Singler then gave the second reading of the 2023-2024 Budget Ordinance. Com. Knoop made a motion to adopt Ordinance No. 2, An Ordinance Adopting the City of Forest Hills Kentucky Annual Budget for the Fiscal Year 2024, seconded by Com. Henry. Motion carried.

**Reports:**

Finance: Bank accounts and CDs balances for May 31, 2023 were at \$409,576.82 and accounts receivable at \$3,143.43. Com. Henry made a motion to pay the bills, seconded by Com. Knoop. Com. Henry made a motion to hire the carriage ride company to provide rides for the coming year end holiday party. Com. Knoop seconded the motion, motion carried.

Sanitation: Com. Taylor will start looking for bids for the City's trash and garbage collection contract that expires next year. Attorney Singler suggested that he start looking in March of 2024. Com. Taylor also brought some Axminster issues to the board and suggested speed humps. Attorney Singler said that a petition needs to be presented to the Board. Sgt. Tourinho said he would sit on Axminster for a while.

Public Safety: An invoice for illegal parking was sent to one property. She asked that information about the Little Library be sent out with the next mailing.

Public Works: One mailbox has been replaced. Com. Doll thinks our present vendor has gotten expensive and will look into finding another vendor. She has not heard back from MSD about the drainage pipe that needs to be enlarged.


City Clerk: A CD that came due has been renewed. Also we have contacted another CPA firm for an estimate of doing an audit which was almost half as much as the last audit. We will request a letter of engagement from them.


City Attorney: Nothing to report.

City Engineer: Mayor Griffin gave Mr. Madison's report. Speed humps will be installed on Cherian this coming week. A resident requested replacing his existing garage that was storm damaged. This has been reviewed and permitted. The design on Merriwood is awaiting the geotechnical work to be completed.

There was a question from a resident about another shredding day in the City. The last event did not have a very good turnout. Com. Taylor stated that UPS stores offers 5 lbs. of free shredding. This info will also be included in the next mailing.

The meeting was adjourned at 7:27 p.m.

  
Kenny Griffin, Mayor

  
Pat Cooke, Clerk

Date approved: 7/10/23

The minutes stand unapproved until signed.