

CITY OF FOREST HILLS
REGULAR MEETING MINUTES
MARCH 6, 2023

Mayor Kenny Griffin opened the regular meeting at 5:30 p.m. Meeting was held in the Community of Christ Church.

City Commissioner Members: Kenneth Griffin (Mayor), Sharon Doll (Public Works), Sharon Henry (Finance/Landscaping), Gayle Knoop (Safety), and Robbie Taylor (Sanitation/Events).

City Employees: Sgt. Tulio Tourinho (police officer), Pat Cooke (Clerk/Treasurer), John Singler (Attorney) and Mark Madison (City Engineer & Code Enforcement Officer).

Others Present:

Pledge of Allegiance.

Roll Call: All present except Mark Madison.

There were no minutes from the last meeting as City Clerk was out on medical leave.

Reports:

Finance: Total assets for the City as of February were \$450,185.48 and 2022 taxes receivable of \$4,145.18. Com. Henry made a motion to pay the bills, seconded by Com. Knoop. A CD at came due and it was just rolled over. The 2021-2022 audit draft was received. After several comments by Attorney John Singler stating that the audit was consistent with the past two years and had a clean opinion letter, Com. Knoop made a motion to approve the audit, seconded by Com. Doll, motion carried.

Sanitation: Com. Taylor delivered one can and nothing else to report.

Public Safety: Com. Knoop presented an Ordinance Violation Notice for the Board to consider. Com. Knoop will keep the records for these and an invoice will be sent to those who are in violation. Com. Knoop made the motion to adopt this notice, seconded by Com. Doll, motion carried. She also reported that the Little Library is on backorder.

Public Works: Com. Doll addressed an email received from two residents about a drainage problem that has been an issue for some time. The City Engineer has a plan but requires easements from neighbors as well as money. J-town may be willing to partner with this situation.

City Clerk: She has been getting payments from the state, road aid, telecommunications and motor vehicles set up to go into new accounts at First Federal so we can close the accounts at PNC. She has also sent out late notices to property owners who have not paid their 2022 taxes.

City Attorney: Mr. Singler suggested that estimates be obtained for removal of towns trees on two properties on Taylorsville Rd. If the owners do not take care of the removal, the City will have them taken care of

And bill the owners. He also mentioned that the Pet Suites project planned for the empty property on Taylorsville and Axminister has been abandoned.


City Engineer: No report


Church: A church member stated that the Church is working on cleaning up the leaves in the ditch along the Church property. She will notify their lawn mowing company to not dispose of grass clippings in the ditch.

Sgt. Tourinho: Reported that juveniles are walking in the neighborhood and residents need to report them if they are seen.

Mayor Griffin suggested that the City buy two generators to have on hand when the power is out for a period of time for those residents on life support. There was a question about insurance that needs to be investigated and will bring this up next month.

The meeting was adjourned at 6.08 p.m.


Kenny Griffin, Mayor


Pat Cooke, Clerk

Date approved: 4/10/23

The minutes stand unapproved until signed.