

CITY OF FOREST HILLS
REGULAR MEETING MINUTES
AUGUST 9, 2021

Mayor Kenny Griffin opened the regular meeting at 7:00 p.m. Meeting was held in the Community of Christ Church.

City Commissioner Members: Kenneth Griffin (Mayor), Sharon Doll (Public Works), Sharon Henry (Finance/Landscaping), Gayle Knoop (Safety), and Lydia Moel (Sanitation/Events).

City Employees: Sgt. Tulio Tourinho (police officer), Pat Cooke (Clerk/Treasurer), John Singler (Attorney) and Mark Madison (City Engineer & Code Enforcement Officer).

Others Present: Various residents

Pledge of Allegiance.

Roll Call: All present except Com. Moel, Com. Knoop and Sgt. Tourinho

Mayor Griffin turned the meeting over to City Engineer, Mark Madison. Mark gave a report of the ongoing situation with the new properties off Axminster Dr. He met with the contractor and because some of the required permits had not been applied for, the work has been halted. He instructed the contractor that an engineer needs to be hired to design the private drive and the plans need to be submitted to MSD and the City for approval. The contractor can start building a house but cannot finish the road until approvals have been given. There was some question about concrete or asphalt driveways on these three new properties. The City ordinances require a concrete driveway but MSD only requires an asphalt driveway as the result of a change in their requirements which were changed some time after the City ordinances were written. Some discussion followed with some of the attending residents.

There is some concern about activity at a couple of residences and Sgt. Tourinho is taking care of this.

The minutes of the previous meeting were reviewed. Com. Doll made a motion to approve the minutes, seconded by Com. Henry. Motion carried.

Reports:

Finance: Our various accounts have a total balance of \$371,288. Com. Henry made a motion to pay the bills, seconded by Com. Doll. Motion carried.

Sanitation: The clerk gave Com. Moel's report. The second food truck was another success with at least 166 people in attendance. Waste Management continues to work out their issues of being short staffed. We are keeping track of the missed collections to ensure we are properly billed. She has talked to other neighborhoods and they are experiencing the same thing. Our rep is hopeful that we will be back to normal service in September. The junk removal day will be Tuesday, September 21st. She requested that Mr. Singler send letters to the various dumpster companies emptying them in the middle of the night. She will collect the company names and the location of the dumpsters. They seem to be occurring behind the office buildings on Bunsen. Thank you to Sharon Doll and Mark Madison for getting the entrance to Axminster paved. It's great!

Public Safety: No report.

Public Works: Com. Doll reported that she had been told that it is difficult to refurbish the sign posts. She presented a copy of two choices for the hanger for the new street signs. She gave an estimate of about \$11,500 for new posts and signs and that does not include removing the existing signs. She feels that there is no need for street signs that are at the entrances which already say what road it is. The color of the signs was tabled for next meeting. Talk about a holiday dinner has been tabled. Com. Doll will not be at next meeting.

City Clerk: A postcard was sent out to all the residents about the halt on recycling for the rest of August. Also said she put the notice on the website and also included it in the City's voice mail. The City has received the first payment of \$59,000 from the American Plan Rescue Act. She talked to the City's accountant how best to record and keep track of the income and expenditures. The accountant has sent The listing of required items for the 2021 audit which she will gather. She has also sent in the letter and copy of tax ordinance to request printing of the 2021 tax bills.

City Attorney: Nothing to report.

City Engineer: Gave his report at beginning of meeting.

Mayor Griffin reported that he checked into our checking account at PNC to see if we could move the money to another account paying some interest. Interest rates are so low, it is not worth changing the account as we receive state funds for motor vehicle and communication taxes in this account. Our CD at First Financial came due and he renewed it for another 18 months.

There had been an inquiry about drones in the City and Mr. Singler replied that drones are legal in the City.

The meeting was adjourned at 7:45 p.m.


Kenny Griffin, Mayor


Pat Cooke, Clerk

Date approved: 9/13/21

The minutes stand unapproved until signed.